

9 July 1981

NOTE TO: ALL NIO'S

The Director would like to be better informed about topics that are coming up in the IGs and SIGs than he now is. Could you review the status of various items in each of your areas of responsibility and be prepared to discuss them at our staff meeting on Tuesday.

The Director is also concerned about the time being taken to complete estimates. In preparing for the Tuesday meeting, would you look at the various estimates that are in preparation in your areas of responsibility and advise which ones might be moved ahead more quickly to completion.



Harry Rowen
C/NIC

ST